

Teen Zine Collection Guidelines

S. Donald Sussman Teen Library, 5 Monument Square, Portland, ME 04101

Purpose of collection:

The purpose of this collection is threefold: to encourage creative collaboration between the community and the collection; to make self-published, limited quantity works available to a wider audience; and to maintain and preserve these often fragile, unusual, or rare pieces.

Description of collection:

The Teen Zine Library is a collection of self-published, handmade works curated by the Teen Library staff. Items in this collection cover a wide range of topics and formats, including resource guides, comics, graphic autobiographies, serial publications, and more. Kits of several zines, grouped by theme, are available to check out as well as individual items. Anyone interested may donate zines by dropping them off at the Teen Library desk, where they will be evaluated for the collection by staff.

Guidelines for submission:

- Zines must be in excellent (new/like new) condition.
- This collection is housed in the Teen Library and is part of the larger Teen collection at PPL. As such, content must have appeal, interest, and relevance to teenagers. "Teenagers" are defined as youth ages 12-19.
- Teen Library staff members will review each submitted zine prior to adding items to the collection. The Teen Library has the authority to decide not to add a zine to the collection based on these guidelines.

Additionally, be aware that:

- Donated zines will be cataloged and made available in the Library's system. The creator's name will be listed in our catalog, which is publicly viewable. Creators must communicate their preference for anonymity with us if they do not wish their names to be available to the public.
- Zines selected for the collection will be physically processed with library markings, stickers, and barcodes. Staff will handle each item with care and try not to block artwork or text, though sometimes this will be unavoidable.
- Many zines are offered for individual checkout. Depending on the format (size, cut, special design, etc.), some zines are packaged in kits. These kits circulate as a collection of zines in one case.
- The Teen Library is not responsible for zines that are damaged or not returned by library patrons.