



Teen Associate (Teen Library)

Portland Public Library (PPL) is currently seeking a Summer Teen Associate for the Teen Library. This part-time paid position is made possible through the Maine Career Exploration Program and Manpower Maine.

The Summer Teen Associate will work with the Teen Library staff to develop and execute projects and/or programs for PPL's downtown Teen Library space. They will work a maximum of 75 hours total across July and August 2025 – with a weekly schedule co-created with the Teen Librarian upon hire. **The pay rate for this position is \$15.50 per hour.**

The PPL Teen Library team is looking for someone who is...

- 16-19 years old
- Dedicated to improving the Teen Library for other teens
- Interested in creating and completing projects for the library
- Responsible & communicative
- Excited to learn & open to trying new things
- Work authorization in the U.S. is required for this position.

To apply, please submit your resume and a separate document with answers to the following 3 questions:

1. Why do you want to work at the PPL Teen Library?
2. What are some ideas you have for the Teen Library?
3. What skills and strengths will you bring to this position?

Please send all applications to teens@portlandpubliclibrary.org -or- drop them off at the Teen Library desk by 05/09/2025. Select candidates will be contacted for interviews by mid-May.

About PPL - Core Values

Portland Public Library is an equal-opportunity employer dedicated to creating a culture that fosters continuous staff development and engagement to reflect the learning role we play for our patrons. We value self-directed growth as well as sharing knowledge and experience, working collaboratively, and communicating openly.

PPL promotes professional engagement with colleagues, with community efforts, and with others in the library field. Every employee of the Portland Public Library strives to offer the highest quality service – externally to library patrons and internally to colleagues.

We are committed to hiring and maintaining a diverse workforce of highly qualified staff to broaden perspectives, promote equity and inclusion, and connect to the breadth of our community. Applicants with racially, ethnically, or culturally diverse identities or backgrounds are encouraged to apply.